Summit Meeting of 16+1 Heads of State
Riga, Latvia, 5 November 2016

MEDIA ADVISORY

General information
1. This media advisory contains information for media planning, working facilities at the Media Centre in Riga and initial information on events coverage and pools.
2. For further information on the Summit, please visit: http://ceec-china-latvia.org; www.mfa.gov.lv; www.mk.gov.lv
3. 16+1 Summit will be held on 5 November in Riga, Latvia. The meetings will be chaired by the Prime Minister of Republic of Latvia, Mr. Māris Kučinskis. The first official event of the Summit is expected Saturday early afternoon and is foreseen to end in the evening.
4. The Summit will take place at the National Library of Latvia, Mūkusalas iela 3 in Riga.

Accreditation
5. Media representatives wishing to cover Summit events entering the Media Centre must be accredited. The initial applications of media accreditation are now closed.
6. The Media Centre will operate at the Summit location at the National Library of Latvia.
7. It will be open for collection of Summit Media Credentials on Saturday 5 November from 08h00 to 20h00.
8. A photo ID is required to pick up the credentials. Media are also advised to bring the print-out of the final confirmation e-mail stating that registration is completed.
9. Summit Media Credentials must be worn clearly at all times.

Security checks, including on media belongings
10. Media wishing to access the Media Centre will go through security checks. Media are advised to arrive with sufficient lead time to clear security checks.
11. Media are also informed that security personnel will have full authority to examine and test any equipment and to examine any other items brought by media to the Media Centre/Summit location.
Logistical information covering the Programme

12. Journalists will be able to follow Summit events (greetings, opening remarks, family photo) on screens in the Media Centre in English. Most programme media events are also made available live stream on the State Chancellery website www.mk.gov.lv and on the Ministry of Foreign Affairs website www.mfa.gov.lv.

13. For Delegations’ national events including interview requests, media representatives should contact the Delegations’ Liaison Officers directly. Contact details for Delegations’ Liaison Officers will be available at the Information Desk in the Media Centre.

Visual Media Pools General information

14. The Summit Media Coordinator will distribute the pool cards to media directly at the Media Centre.

15. Pools will gather within the Media Centre for their movement to the event. The time for departure to the designated pool is indicated in the preliminary programme below.

16. Those who are not themselves in pools can also obtain photographic and video material from any pooled event. More details at para 20., 21. and 22.

Preliminary information on the media programme (all times are provisional and subject to change)

17. These are the main events where the pool system for photographers and videographers will be in use. Please keep in mind, that events, times and pool size are still being finalized.
Saturday, 5 November
Event: Pool 1 – Handshakes
Coverage: Video, photo ONLY
Time: 15:40 – Pool leaves at 15:20 TBC
Place: Atrium, 1st Floor

Event: Pool 2 – Doorsteps
Coverage: Video, photo
Time: 15:40 – Pool leaves at 15:20 TBC
Place: Atrium, 1st Floor
Please be advised that Pool 1 for Handshakes and Pool 2 for Doorsteps are not compatible with each other.

Event: Pool 3 – Opening remarks
Coverage: Video, photo ONLY
Time: 16:00 – Pool leaves 15:40 TBC
Place: Meeting Hall, 2nd Floor

Event: Pool 4 – Meeting with the leading Sinologists of Central and Eastern European Countries and China
Coverage: Official videographers and photographers ONLY
Time: 17:50 – Pool leaves at 17:30 TBC
Place: Exhibition Hall 1, 1st floor

Event: Pool 5 – Family Photo
Coverage: Video, photo ONLY
Time: 18:00 – Pool leaves at 17:40 TBC
Place: Atrium, 1st floor

Event: Pool 6 – Signing Ceremony of bilateral documents followed by the Press Conference at 18:30
Coverage: Video, photo
Time: 18:15 – Pool leaves at 17:45 TBC
Place: Ziedoņa Hall, 1st floor

Pool 5 after the Family Photo proceed to the Press Conference Room and join other media representatives
Media Centre closes at 20:00.
Media Centre facilities and access

18. The Media entrance is located at Mūkusalas iela (Mūkusala Street).
19. Pools form only at the Media Centre and media are required to travel to the event location from the Media Centre only via official escorts.
20. Host TV (LETA news agency) will cover all official Summit events. Video and audio feeds will be available at Ministry of Foreign Affairs Youtube channel “LatvianMFA” https://www.youtube.com/user/LatvianMFA as soon as possible after the event in three languages – English, Chinese, and Latvian.
21. The Host TV format is HD1280x720. The signal can be delivered only to media. If media is willing to redistribute the signal, it has to be done from its own servers. For more information please contact: LETA video producer Ms. Anete Mizga, e-mail: anete.mizga@leta.lv, cell phone: +371 28345251.
22. The official photos will be available at Latvia’s State Chancellery Flickr account immediately after each pool https://www.flickr.com/photos/valstskanceleja
23. Facilities planned at the Media Centre for credentialed media include:
   · Summit Information Desks and media office support
   · General press workrooms with over 100 workspaces, wi-fi, and standard European electrical outlets (230V)
   · Press Conference rooms and pull-aside spaces
   · Hosted Catering. Snacks available for Purchase.

Internet at Media Centre

24. Wi-Fi will be available throughout the Media Centre.
25. Technical Assistance will be available in the Media Centre.

Requests for interviews

26. Requests for interviews with the Latvian Prime Minister should be addressed well in advance to the Press Secretary of the Prime Minister Mr. Andrejs Vaivars at andrejs.vaivars@mk.gov.lv
27. Requests to interview other Summit leaders and representatives should be directed to the Delegation’s Liaison Officers. A list of delegations’ Liaison Officers will be available in the Media Centre.
28. Pull aside spaces are available in the Media Centre for interview or background-type discussions.
Media transportation

29. Media is recommended to use public transportation or taxi services. Please see the public transportation options by indicating the stop “Nacionālā bibliotēka” in the Route Planner Riga Traffic website. Riga traffic website: [https://www.rigassatiksme.lv/en/](https://www.rigassatiksme.lv/en/)

30. There will be no transport provided to and from the airport. Media is recommended to take bus line no.22 from the airport to the city center for further connections. Or if going straight from the airport to the Summit venue, take bus no.22 and get off at the stop “Nacionālā bibliotēka”.

31. There will be no parking area available in the vicinity of the Summit venue.

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