

<b>JOB PROFILE</b>	<b>JOB REQUIREMENTS</b>
<b>JOB FRAMEWORK</b>	<b>EDUCATION AND TRAINING</b>
<p><b>Job Title:</b> <i>Seconded National Expert</i></p> <p><b>Job location :</b> <i>Suva/Fiji</i></p> <p><b>Area of Activity:</b> Trade and Economic issues</p> <p><b>Category:</b> <i>END</i></p> <p><b>Situation :</b> <i>Vacant</i></p>	University diploma on Economy / Business administration / Trade / Finances or any other related issue, delivered by an EU member state.
<b>JOB CONTENT</b>	<b>EXPERIENCE</b>
<p><b>Overall purpose: (of training programme)</b></p> <p>1. To monitor and report on trade, economic development and trade related political affairs at national and regional level. To contribute to policy development concerning trade, economic and private sector, under the direct supervision of the Head of Political and Trade Section and/or Head of Delegation;</p> <p>2. To assist the Regional Integration section in trade, private sector and economic integration related programmes.</p> <p>3. To contribute to the general work-flow of the Political and Trade Section as agreed in the Section's Work Distribution or requested by the Head of Section.</p>	<ul style="list-style-type: none"> <li>Required suitable professional experience of at least 3 years after graduation in the areas of economics, macro-economics and trade related matters (EU and/or WTO) at institutional level, analysis and reporting.</li> <li>Professional experience in third countries (Embassy, Delegation, International Organisation, NGO, etc.) is an advantage;</li> <li>Knowledge of EU institutions, related decisional processes, EMU, EU external action and related policies;</li> <li>Knowledge of geographical area in question and relevant regional integration processes is an advantage.</li> </ul>
	<b>KNOWLEDGE</b>
	<ul style="list-style-type: none"> <li><u>Working experience of Project cycle Management (PCM) and EDF/BUDGET contractual procedures would be an advantage</u></li> <li><u>Technical knowledge (know how)</u></li> </ul>
	Computer proficiency: word, excel, outlook (e-mail).
<b>Functions and Duties :</b>	<b>SKILLS</b>
<p>Under the direct responsibility of the Head of Delegation or Head of Section :</p> <p>Monitoring and reporting regularly and timely to Head of Section, HoD and HQ (including early warnings, specific requests, flash-notes and "think pieces") on regional and national;</p> <ul style="list-style-type: none"> <li>Trade issues: main positions in negotiations at multilateral (WTO and other forums), regional or bilateral level; on positions in regional integration initiatives, relations with main trading partners; EPA negotiations; Aid for Trade and Trade Development Facility; priority bilateral economic, trade and investment issues in all relevant sectors, access by EU exporters to the national markets, etc.; regular reporting on trade and economic matters</li> <li>Economic and financial situation: policy, forecasts, relations with international financial institutions, reform, aid for the balance of payments, budgetary aid, management of public finances, economy of development at the regional or national level, statistics, competition, (post) privatisation, industry, craft industry, services (including tourism), etc.</li> <li>Private sector: business environment, legal and institutional framework; financial sector, banking and insurance, access to credit including micro-credits; support for the small and medium-sized enterprises, professional and co-operative associations; investment and export promotion, etc.</li> </ul>	<p><b>Linguistic skills</b></p> <ul style="list-style-type: none"> <li>Thorough knowledge (capacity to write and speak) in English and good knowledge in French is required (French OCTs in the Pacific).</li> </ul> <p><b>Communication skills</b></p> <ul style="list-style-type: none"> <li>Capacity to work and communicate in an international diplomatic and multilingual environment.</li> <li>Co-ordination and communication skills.</li> </ul> <p><b>Interpersonal skills</b></p> <ul style="list-style-type: none"> <li>Capacity to work under constraints, to adapt quickly to new situations and deal with new challenges;</li> <li>Ability to team working;</li> </ul> <p><b>Intellectual skills</b></p> <p>Solid analytical capability as well as drafting and reporting skills;</p> <p><b>Management skills</b></p> <p>Programme management skills</p>
	<b>PERSONAL QUALITIES</b>
	Capacity to work both as a team member and as a self-reliant professional
<b>ADDITIONAL INFORMATION</b>	
Name of previous Jobholder	Vacant
Category and grade (of the present Jobholder)	END
N° of the post	16449